



LIBRARY SERVICES DEPARTMENT

CONTACT INFORMATION

✉ library@letran.edu.ph

☎ (02) 8527-7693 to 97
local 361

🌐 [https://www.letran.edu.ph/
department/library](https://www.letran.edu.ph/department/library)

🏠 LIBRARY SERVICES
DEPARTMENT
St. Thomas Building
Colegio de San Juan de
Letran
151 Muralla St., Intramuros,
Manila, 1002

HELPFUL LINKS:

Library Homepage:
[https://www.letran.edu.ph/
department/library](https://www.letran.edu.ph/department/library)

Library WebOPAC:
[http://athena.letran.edu/li
bs/collgeOpac/index.html#
menuHome](http://athena.letran.edu/lis/collgeOpac/index.html#menuHome)

OFFICIAL SOCIAL MEDIA PAGE

📘 [Letran Manila Library](https://www.facebook.com/letranmanilahslib)
[https://www.facebook.com/
letranmanilahslib](https://www.facebook.com/letranmanilahslib)

REFERRAL SERVICE POLICY FOR INTERNAL RESEARCHERS

AY 2023-2024

- Referral services for internal researchers are available upon request from the librarian in charge and are subject to an initial interview.
- Institutions or schools to be visited by the requestor or researcher should be inquired about first for availability, schedule, and accommodation purposes.
- Referral letters will be issued to the requestor or researcher upon inquiring with the institution or school to be visited.
- Referral letter requests must be made at least two (2) days before the intended visit to the institution or school.
- Internal researchers must act accordingly and adhere to the policies and procedures of the institution or school to be visited.



Colegio de San Juan de Letran

Intramuros, Manila
Library Services Department

