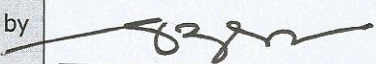


Policy No:	ACA-POL-CCD-0006
Policy Title:	Active Service Learning Policy
Implementation Procedure:	
Date of Issuance:	SY 2017 - 2018
Effectivity:	SY 2017 – 2018 to present
Page Number:	One (1)
Office of Origin: (Policy Expert)	Center for Community Development
"Supersedes" Notification:	
Purpose of Policy:	This policy is designed to establish the parameters of Active Service Learning.
Detailed Policy Statement:	<p>Active Service Learning (ASL) refers to community development projects in the Colegio that are integrated into the courses or academic programs offered. These are designed to enrich the students' learning experiences, to enable them to think critically, and to instill in them the value of social responsibility.</p> <p>The following are the specific provisions of ASL</p> <ol style="list-style-type: none"> 1. It is a kind of integrated extension service offered by a college or academic unit to a specific group or partner community or partner school where a certain expertise is most needed or applicable. It may be graded or counted as an academic output. 2. The faculty members handling the course are expected to organize or to take charge of the ASLs. 3. Organizers and volunteers are given certificates of appreciation and participation respectively, upon completion of required documents stated in the ASL/CS Application Form. 4. Following the definition of the Commission on Higher Education (CMO-No.08-s2010), these ASLs may include: <ul style="list-style-type: none"> • Training programs (non-degree and non-credit courses) • Technical assistance and advisory services to agencies, organizations, associations, and other groups • Communication or information services (communication and/or dissemination of knowledge and skills to particular client groups like person-to-person contact, radio, television, newspaper, and other printed materials) • Community outreach activities (extension services conducted outside the Colegio like community – based social services, pilot projects, mobile clinic, etc.) • Technology transfer and utilization of research outputs – the process of circulating, promoting, and marketing research outputs or technologies to potential users
Applicability:	All employees
Policy Approval Authority:	Director of the Center for Community Development
Related Policies or References	
Definition:	
Prepared by	Center for Community Development
Approved by	 Asst. Prof. Leo Bernadas
Date of Approval	June 28, 2017

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